


Subject: Weekly Refrigerator CleaningBratton <sbratton@ccala.org>, Suzanne Holley <SHolley@downtownla.com>
From: "Sarah Hutchinson" <SHutchinson@ccala.org>
Date: 08/02/2016 10:52 AM
To: "Carol Schatz" <cschatz@ccala.org>, "CCA Events Department" <@>

Good Morning Team:

Beginning this Friday, any leftover food in the refrigerator that is not labeled will be tossed weekly. Please be sure to remove or label any items you would like to keep. If there are leftovers from any meetings that week you would like to take home, please feel free to do so.

The refrigerators will still be wiped down monthly.

Thank you.

 cid:image00

Sarah Hutchinson

Office Assistant

626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017

office: (213) 416-7519 | fax: (213) 624-0858

SHutchinson@ccala.org

ccala.org



— image001.png —



— image002.png —



— image003.png —



— Attachments: —

image001.png	15.4 KB
image002.png	1.0 KB
image003.png	951 bytes